

Bi-Weekly Staff/Student Payroll Dates

NOTE: All time entries, in Workday, for hours worked should be entered immediately following every shift to ensure accurate and timely submissions.

All time-entries and time-off entries must be submitted for approval by 11:59 P.M. on Monday after each period end date. Workday will be on Lockdown for all time entries and time-off entries on Tuesday at 12 A.M. to allow the processing of payroll on Tuesday.

Period	Period Start Date	Period End Date	Payroll Payment Date
08/17/2025 - 08/30/2025	8/17/2025	8/30/2025	9/5/2025
08/31/2025 - 09/13/2025	8/31/2025	9/13/2025	9/19/2025
09/14/2025 - 09/27/2025	9/14/2025	9/27/2025	10/3/2025
09/28/2025 - 10/11/2025	9/28/2025	10/11/2025	10/17/2025
10/12/2025 - 10/25/2025	10/12/2025	10/25/2025	10/31/2025
10/26/2025 - 11/08/2025	10/26/2025	11/8/2025	11/14/2025
11/09/2025 - 11/22/2025	11/9/2025	11/22/2025	11/28/2025
11/23/2025 - 12/06/2025	11/23/2025	12/6/2025	12/12/2025
12/07/2025 - 12/20/2025	12/7/2025	12/20/2025	12/26/2025
12/21/2025 - 01/03/2026	12/21/2025	1/3/2026	1/9/2026
01/04/2026 - 01/17/2026	1/4/2026	1/17/2026	1/23/2026
01/18/2026 - 01/31/2026	1/18/2026	1/31/2026	2/6/2026
02/01/2026 - 02/14/2026	2/1/2026	2/14/2026	2/20/2026
02/15/2026 - 02/28/2026	2/15/2026	2/28/2026	3/6/2026
03/01/2026 - 03/14/2026	3/1/2026	3/14/2026	3/20/2026
03/15/2026 - 03/28/2026	3/15/2026	3/28/2026	4/3/2026
03/29/2026 - 04/11/2026	3/29/2026	4/11/2026	4/17/2026
04/12/2026 - 04/25/2026	4/12/2026	4/25/2026	5/1/2026
04/26/2026 - 05/09/2026	4/26/2026	5/9/2026	5/15/2026
05/10/2026 - 05/23/2026	5/10/2026	5/23/2026	5/29/2026
05/24/2026 - 06/06/2026	5/24/2026	6/6/2026	6/12/2026
06/07/2026 - 06/20/2026	6/7/2026	6/20/2026	6/26/2026
06/21/2026 - 07/04/2026	6/21/2026	7/4/2026	7/10/2026
07/05/2026 - 07/18/2026	7/5/2026	7/18/2026	7/24/2026
07/19/2026 - 08/01/2026	7/19/2026	8/1/2026	8/7/2026
08/02/2026 - 08/15/2026	8/2/2026	8/15/2026	8/21/2026
08/16/2026 - 08/29/2026	8/16/2026	8/29/2026	9/4/2026
08/30/2026 - 09/12/2026	8/30/2026	9/12/2026	9/18/2026