

### **Safer Spaces VAWA Brochure**

### What is a Safer Spaces Report?

Calvin University is committed to creating and maintaining a safe, caring, and diverse learning community. Calvin University has established the safer spaces policies and procedures to address reports of discrimination, harassment, and retaliation. Prohibited conduct is listed here.

A Safer Spaces report means alerting the university to an incident. A complaint means a formal request for an evidence-based investigation resolution process. You may report an incident to the university with or without a formal complaint.

### What Happens if I Make a Report?

- 1. The Title IX Coordinator will receive and review your report, then reach out to set up an initial meeting for you with a safer spaces team member. It is your choice if you want to attend the meeting.
- 2. The safer spaces team member will meet with you to offer support and interim measures and answer your questions. They can also review your process options for filing a complaint against Calvin faculty, staff, or student(s). The reporting party retains the right to choose whether or not to participate in a formal complaint process.

### Where to Make a Report?

- Lauren Horras (Director of Safer Spaces & Title IX Coordinator) at lauren.horras@calvin.edu or 616-526-6232.
- Email saferspaces@calvin.edu.
- Submit a Safer Spaces online reporting form: https://calvin.edu/offices-services/safer-spaces/report/.
- Call the I will Report It line 616.526.4974 (IWRI)
- For an Emergency on Campus, Contact Campus Safety at: 616-526-3333 or 616-526-6452 for 24-hour dispatch.
- Contact local police by calling 911 or the non-emergency numbers below:
  - o Grand Rapids Police Department: 616-456-3400
  - o East Grand Rapids Public Safety Department: 616-949-7010
  - o Kentwood Police Department: 616-698-6580
  - o Kent County Sherriff's Department: 616-632-6100

### Supportive, Interim, and Safety Measures

There are support options and resources available regardless of your choice to continue with a formal complaint process:

- Initiate a no-contact rule between parties
- Alter housing, work assignments, schedules, academic assignments, and/or responsibilities
- Provide campus safety escorts and/or other security arrangements
- Refer to Center for Counseling and Wellness (CCW), Academic Services, Campus Ministries, Health Services, and Immigration Assistance, Center for Intercultural Student Development, Safer Spaces team follow-up
- Refer to external resources: YWCA 24-hour rape crisis: <u>ywcawcmi.org/</u> and RAINN Sexual Assault Hotline: rainn.org/
- Assist with reporting to local law enforcement
- Recommendations for to informative and/or supportive articles: <u>How to Help a Friend who has been Sexually</u> Assaulted and What Can I Do if I am Sexually Assaulted.
- National Domestic Violence Hotline: 1-800-799-SAFE (7233) or 1-800-787-3224 (TTY).
- National Sexual Assault Hotline: 1-800-656-4673 (Calls are connected to a local rape crisis center).
- National Teen Dating Abuse Helpline: 1-866-331-9474 or 1-866-331-8453 (TTY).

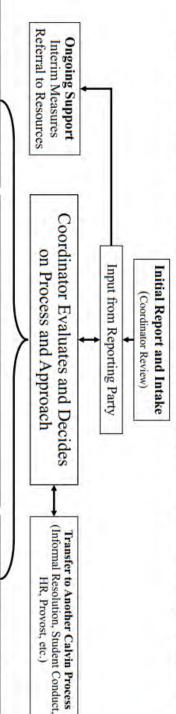
### Pursuing a Formal Title IX Complaint or Safer Spaces Resolution Process

For a full understanding of the resolution processes, please contact Lauren Horras (Title IX Coordinator) or review the entire Safer Spaces policy at <a href="https://calvin.edu/directory/policies/safer-spaces/">https://calvin.edu/directory/policies/safer-spaces/</a>. The full resolution process usually takes between 60-90 business days (5-6 months excluding school breaks).

- 1. Summary of Steps in a Formal Resolution Process:
  - a. Both parties receive a Notice of Investigation and Allegations (NOIA)
  - b. Thorough, impartial, evidence-based investigation
  - c. Resolution meetings and/or a live hearing
  - d. Safer Spaces Resolution and Outcome
- 2. Summary rights for parties involved:
  - a. Be accompanied by a process advisor of their choosing
  - b. Suggest avenues of investigation
  - c. Receive on-going updates and receive a written notice of outcome
  - d. Exercise the right to appeal outcome or decision

# Options Following a Report of Discrimination, Harassment, or Retaliation





# Support and Interim Measures

a formal process. have access to Title IX support resources regardless of their choice to continue with Description: Reporting students

## Examples:

- Refer to Academic support, CCW
- enforcement Help with reporting to local law
- arrangements Alter housing, work, and/or class
- No Contact Agreements

# Requirements

Reporting parties may work with the safer (equal/non-punitive). spaces team to suggest interim measures

- support options. Reporting parties can change their mind at any time about report and
- available soon after the incident. Sometimes there is more evidence
- of continued violence) sign a complaint and initiate an Title IX Coordinator has authority to investigation (e.g. if there was a threat

# Formal Title IX Process

policy violation, and sanctions/remedies when appropriate. -based investigation, decisions about available evidence of a of Title IX policy violations. The process includes an evidence Description: A formal resolution process responding to reports

## Requirements:

- investigation. Reporting party wants to engage in an evidence-based
- discrimination, or retaliation. Reported incident meets definition of Title IX harassment,
- Evidence of a policy violation
- Respondent is a Calvin community member
- Live Hearing

## Notes:

- Allegations (NOIA). Both Parties receive a written Notice of Investigation and
- The process may take 60-90+ business days
- Both parties will receive a written notice of the outcome
- option to transfer to the safer spaces resolution process If the coordinator and all parties agree, there may be an Reporting or responding party may appeal the outcome.

- Range of Outcomes:
  Referral to another process
- remedies, interventions Evidence of Violation: Education and/or sanctions,
- Case closed due to insufficient evidence of policy

# Safer Spaces Resolution Process

with an evidence-based investigation. address safer spaces reports, beginning Description: A resolution process to

## Requirements:

- an evidence-based investigation. Reporting party wants to engage in
- Evidence of a policy violation
- Respondent is a Calvin community

member

agreement. All parties accept the resolution

business days. The process may take 60-90+

# Range of Outcomes

- and/or sanctions, remedies, Evidence of Violation: Education interventions.
- evidence of policy violation. Case closed due to insufficient