

# Writing Your Thank You

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**STEP 1** Write your donor's name clearly and be sure to spell it correctly.

**STEP 2** Say thank you! Here are some ways to show your appreciation:

- *Thank you for investing in my future.*
- *You've helped make my Calvin education possible—thank you!*
- *I can't thank you enough for helping me in this way.*
- *Your gift has made a huge difference in my life—thank you!*
- *Thank you for your dedication to Calvin University and to my education.*

**STEP 3** Tell your donor about your background, your experience at Calvin, and your educational and career goals.

**STEP 4** Don't forget to watch your spelling and grammar.

**STEP 5** Sign your name and include your graduation year.