

## ***Bi-Weekly Staff/Student Payroll Dates***

**NOTE:** All time entries, in Workday, for hours worked should be entered immediately following every shift to ensure accurate and timely submissions.

All time-entries and time-off entries must be submitted and approved by 11:59 P.M. on Monday after each period end date. Workday will be on Lockdown for all time entries and time-off entries on Tuesday at 12 A.M. to allow the processing of payroll on Tuesday.

<b>Period</b>	<b>Period Start Date</b>	<b>Period End Date</b>	<b>Payroll Payment Date</b>
08/22/2021 - 09/04/2021	8/22/2021	9/4/2021	9/10/2021
09/05/2021 - 09/18/2021	9/5/2021	9/18/2021	9/24/2021
09/19/2021 - 10/02/2021	9/19/2021	10/2/2021	10/8/2021
10/03/2021 - 10/16/2021	10/3/2021	10/16/2021	10/22/2021
10/17/2021 - 10/30/2021	10/17/2021	10/30/2021	11/5/2021
10/31/2021 - 11/13/2021	10/31/2021	11/13/2021	11/19/2021
11/14/2021 - 11/27/2021	11/14/2021	11/27/2021	12/3/2021
11/28/2021 - 12/11/2021	11/28/2021	12/11/2021	12/17/2021
12/12/2021 - 12/25/2021	12/12/2021	12/25/2021	12/31/2021
12/26/2021 - 01/08/2022	12/26/2021	1/8/2022	1/14/2022
01/09/2022 - 01/22/2022	1/9/2022	1/22/2022	1/28/2022
01/23/2022 - 02/05/2022	1/23/2022	2/5/2022	2/11/2022
02/06/2022 - 02/19/2022	2/6/2022	2/19/2022	2/25/2022
02/20/2022 - 03/05/2022	2/20/2022	3/5/2022	3/11/2022
03/06/2022 - 03/19/2022	3/6/2022	3/19/2022	3/25/2022
03/20/2022 - 04/02/2022	3/20/2022	4/2/2022	4/8/2022
04/03/2022 - 04/16/2022	4/3/2022	4/16/2022	4/22/2022
04/17/2022 - 04/30/2022	4/17/2022	4/30/2022	5/6/2022
05/01/2022 - 05/14/2022	5/1/2022	5/14/2022	5/20/2022
05/15/2022 - 05/28/2022	5/15/2022	5/28/2022	6/3/2022
05/29/2022 - 06/11/2022	5/29/2022	6/11/2022	6/17/2022
06/12/2022 - 06/25/2022	6/12/2022	6/25/2022	7/1/2022
06/26/2022 - 07/09/2022	6/26/2022	7/9/2022	7/15/2022
07/10/2022 - 07/23/2022	7/10/2022	7/23/2022	7/29/2022
07/24/2022 - 08/06/2022	7/24/2022	8/6/2022	8/12/2022
08/07/2022 - 08/20/2022	8/7/2022	8/20/2022	8/26/2022