Please indicate below your **entire program** as you would like it to appear on your Academic Evaluation Report (AER) and have the appropriate advisor sign the corresponding line.

**STUDENT NAME:** ____________________________  **ID#:** ______________  **DATE:** ______________

**LOCAL PHONE**: ____________________________  **E-MAIL:** ____________________________  **CURRENT CLASS LEVEL:** FR / SO / JR / SR

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**DECLARATION OF MAJOR and/or MINOR**

**STUDENT NAME:** ____________________________  **ID#:__________________________ DATE_________________

**LOCAL PHONE ____________________ E-MAIL:____________________________  CURRENT CLASS LEVEL: FR / SO / JR / SR**

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**CATALOG YEAR** (start year) ________________

**MAJOR(S)**

Major 1_____________________________________________  (  ) keep  (  ) add  (  ) remove

Major 2_____________________________________________  (  ) keep  (  ) add  (  ) remove

**MAJOR ADVISOR SIGNATURE(S)**

(required for each new declaration)

Advisor for Major 1: signature_______________________  printed name_______________________

Advisor for Major 2: signature_______________________  printed name_______________________

**MINOR(S)** (no signature required)

Minor 1_____________________________________________  (  ) keep  (  ) add  (  ) remove

Minor 2_____________________________________________  (  ) keep  (  ) add  (  ) remove

**MINOR ADVISOR SIGNATURE(S)**

(Required for Elementary and Secondary Education certifiable minors only)

Advisor for Minor 1: signature_______________________  Printed name_______________________

Advisor for Minor 2: signature_______________________  Printed name_______________________

**SPECIALIZATIONS** (if applicable)

______________________________________________  (i.e. pre-med, pre-law, etc.)

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**EDUCATION STUDENTS**

What is your education program:

( ) Elementary - declare the two minors, or the major (the planned minor is assumed.)

( ) Secondary - major and minor must be declared at the same time.

( ) K-12 - all majors and/or minors must be declared at the same time.

( ) Early Childhood - declare the two non-early childhood minors at the same time.

( ) Special Education

**MAJOR(S)**

Major 1_____________________________________________  (  ) keep  (  ) add  (  ) remove  (  ) keep  (  ) add  (  ) remove

Major 2_____________________________________________  (  ) keep  (  ) add  (  ) remove

**MAJOR ADVISOR SIGNATURE(S)**

(Required for each new declaration)

Advisor for Major 1: signature_______________________  Printed name_______________________

Advisor for Major 2: signature_______________________  Printed name_______________________

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**MINOR(S)**

Minor 1___________________ Minor 2___________________  (  ) keep  (  ) add  (  ) remove  (  ) keep  (  ) add  (  ) remove

**MINOR ADVISOR SIGNATURE(S)**

(Required for Elementary and Secondary Education certifiable minors only)

Advisor for Minor 1: signature_______________________  Printed name_______________________

Advisor for Minor 2: signature_______________________  Printed name_______________________

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**COURSE SUBSTITUTIONS TO MAJORS AND/OR MINORS**

________________________________________substitutes for________________________________________  advisor initial ______________

________________________________________substitutes for________________________________________  advisor initial ______________

________________________________________substitutes for________________________________________  advisor initial ______________

The major/minor will be audited as it exists in the current catalog. Please include all substitutions, deletions, additions, or transfer equivalencies above.

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The Registrar's Office will process the form & e-mail student when complete. Forms are usually processed within two weeks. Please contact our office at (616) 526-6155 if you have questions.