PROGRAM (I-20) EXTENSION PROCEDURE

Student and Academic Advisor please read this information and follow the instructions on the opposite side.

Regulations: Ref. 8 C.F.R. § 214.2(f)(7)(iii)-(iv)

The student is eligible for an extension of stay if:
1. student has maintained immigration status
2. student has a current passport
3. delay in program completion was caused by compelling academic or medical reasons

The student is ineligible for an extension of stay if:
1. on academic probation
2. academically suspended
3. applying for extension after the expiration of the program end date on I-20

A student who is unable to complete the educational program within the time documented on the Form I-20 and who is ineligible for program extension, but stays in the States is considered out of status.

Implications:

• The conditions for F-1 student status are extended and must be met by the student

• The benefits of F-1 student status are extended as well, including eligibility for employment

• A 5th year may have an impact on the treaty between the U.S. Government and the government of your country. This may change income tax withholdings.
Process for Extension of Stay Application:

1. **Student**
   - ✓ pick up an Extension packet from DSO
   - ✓ bring recommendation to Academic Advisor
   - ✓ complete financial documentation

2. **Academic Advisor**
   - ✓ consider the request of the student for an extension
   - ✓ if appropriate, complete the extension recommendation

3. **Student**
   - ✓ bring completed recommendation and financial documentation to DSO
   - ✓ confirm current passport to DSO

4. **DSO**
   - ✓ review recommendation & get financial documentation approved
   - ✓ review recommendation & work with the Registrars Office to extend date of completion in school records
   - ✓ produce a new I-20 (in SEVIS RTI) with extended dates

5. **Student**
   - ✓ bring new I-20 to Student Employment Office to make a copy for their records
   - ✓ new I-20 will have to be stamped at next entry at the POE

Updated: 1/23/12