

Program Contract and Residence Hall Expectations

College Access Programs terms specified below constitute the terms of a contract between Calvin University, College Access Programs, and the student. **Please, complete and return this form to College Access Programs (3201 Burton SE, Grand Rapids, MI 49546) or collegeaccess@calvin.edu**

The student agrees to the following:

- a. Participate in all mandatory parts of the program.
- b. Adhere to the regulations of Calvin University and of the program in which they are participating.
- c. Commit themselves to the program's goals of academic, spiritual, and community growth.
- d. Maintain a clean room and bathroom in collaboration with their roommate and suitemates.

College Access Programs staff reserves the right to the following:

- a. Hold students responsible for damage and losses to residence hall property.
- b. Make any reassignment or adjustment in accommodations deemed necessary by the staff.
- c. Make routine room inspections by program staff with advance notification.
- d. Enter student rooms without prior notification and/or permission when there is good reason to believe there is a violation of university or state regulations, or for maintenance purposes if students are off-campus.

Restrictions

The following are prohibited during the participation of this program, including the residence halls:

- a. Use of rooms or facilities of the residence halls for any commercial purpose whatsoever
- b. Use or possession of firearms, fireworks, explosives, knives, pepper spray, or weapons of any sort
- c. Smoking or vaping during the entire time of the program, on or off campus
- d. Alcoholic beverage or containers, drugs, or drug paraphernalia
- e. The housing of birds, cats, dogs, or other pets (including fish)
- f. Removal of window screens
- g. Use of drum sets, electric guitars, TVs, or any amplified instruments
- h. Removal of or tampering with room accessories (bulletin board, draperies, doors, etc.)
- i. Removal of any university furniture from student rooms

In addition, College Access Programs staff reserves the right to regulate any activity or property used in the residence halls that may threaten the health, safety, or well-being of the residents or damage hall property, such as:

- a. Sexual activity of any kind
- b. Sexual misconduct of any kind
- c. Involvement with pornography
- d. Academic integrity violations
- e. Safety violations
- f. Disrespectful behavior toward program staff
- g. The use of foul language during the program

College Access Programs reserves the right to regulate the outward appearance of the residence halls. Violations of other policies stated by College Access Programs staff will result in a written infraction to document the incident, up to dismissal of the program. Infractions will be addressed by Resident Assistants and referred to Resident Directors, the Academic Director (if applicable), or the Program Director when necessary, followed by a phone conversation with the student's parents.

Room Accommodations

Room furnishings include beds, desks, chairs, chest of drawers, lamps, and mattress pads. These furnishings are not to be removed from the room. Students will be provided with sheets, a blanket, towels, and pillows. Students may bring their own linens if they wish.

Dining Halls

Dining privileges are not transferable. A \$10.00 fine will be charged to students involved in borrowing or lending a Calvin I.D. for the purpose of using the dining hall. Calvin considers any tampering with a Calvin I.D. to be a serious offense for which a student will receive a fine and be referred to the program director.

Keys

Each resident is issued a room key when moving into the halls. This key is to be returned to program staff when the resident moves out of the halls. A charge of \$25 per key is assessed for lost keys and unreturned keys.

Loss

Although College Access Programs will use all reasonable efforts to protect students' property, it is understood that College Access Programs is not in any way liable for the loss, theft, or damage to any property belonging to residents. The student agrees to cooperate with his/her roommate in the common protection of property. Room doors should be locked when the room is not occupied.

No Visitor Policy

Families and friends of summer program participants must understand that students may not receive visitors during the program (except programming events noted by program staff). This includes visits from family and friends who may be employees or students of the university.

No Outside-of-Program Activities Policy

No outside activities, including weddings, family reunions, leaving campus without College Access Programs staff, etc., are allowed if a student chooses to participate in any summer residential program at College Access Programs. This includes meals, meetings, etc., with family and friends who may be employees or students of the university. Students also may not keep a car on campus during the program.

Termination of Contract

College Access Programs may terminate this contract at any time for violation of any of the provision herein, for violation of university/College Access Programs regulations, for health or social reasons, or for any other reason deemed sufficient by College Access Programs staff.

Name of the program (please type) : _____

We hereby state that we have thoroughly read the contents of this contract and agree to abide by the rules and regulations stated within. We understand that my student will be charged with fines or possibly dismissed from the program if these rules and regulations are violated. We understand that College Access Programs office reserves the right to remove any student(s) at any time during the program to protect the integrity of the program and its participants.

Parent/Guardian's Name

Parent/Guardian's Signature

Student's Name

Date