

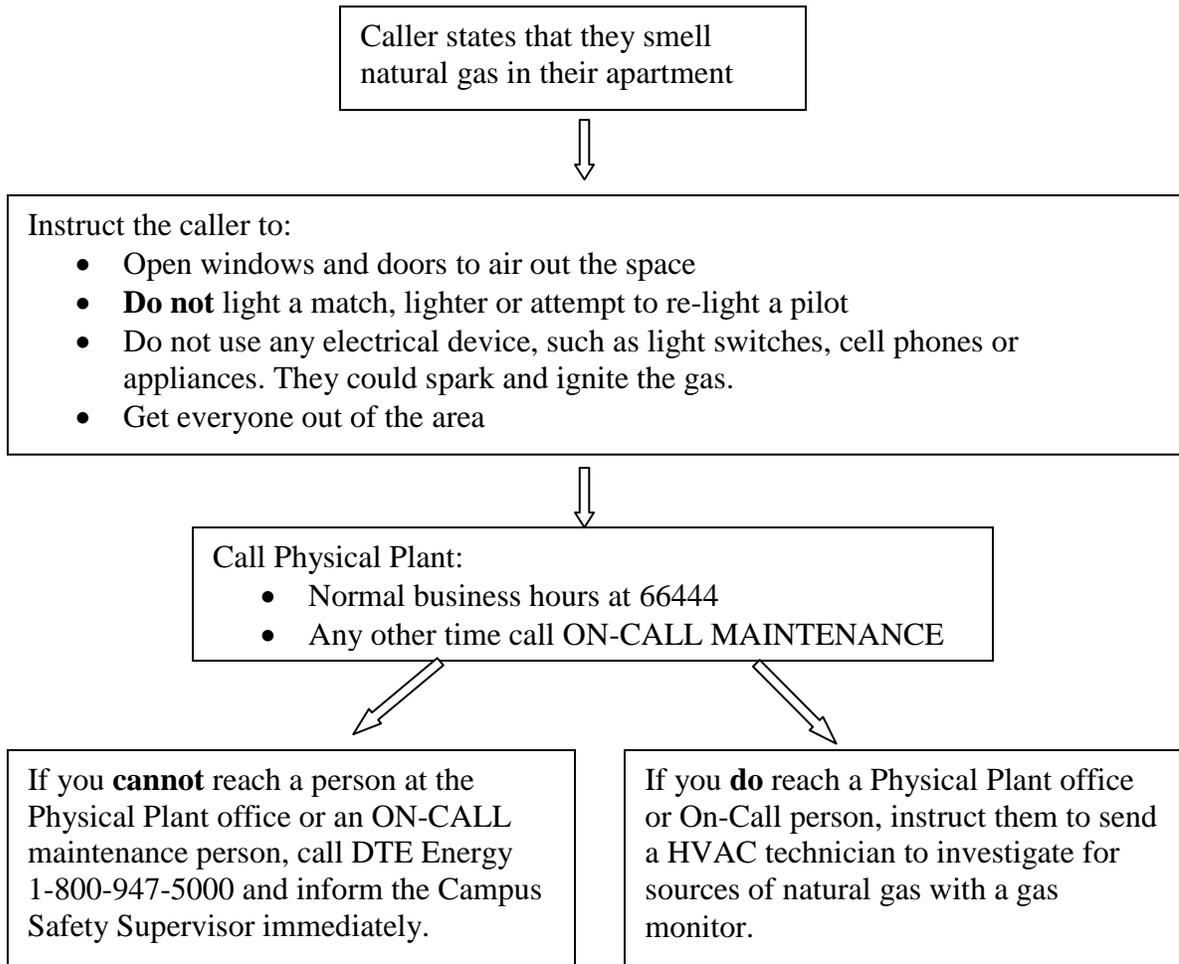
Gas Odor Response Plan for On-Campus Apartments

Any time that you can smell natural gas the situation requires an immediate response. Natural gas is odorless and colorless flammable gas. As a safety precaution, the gas company adds a sulfur-like odor to natural gas to help people identify gas leaks. Some of the Knollcrest East courtyard apartments have gas stoves with pilot lights. If the pilot light is not lit, natural gas slowly flows into the apartment. A gas odor could also indicate a faster natural gas leak.

If you smell natural gas in your apartment:

- Open windows and doors to air out the space.
- **Do not** light a match, lighter or attempt to re-light a pilot.
- Do not use any electrical device, such as light switches, cell phones or appliances. They could spark and ignite the gas.
- Get everyone out of the area.
- Call Campus Safety at 3-3333 once you are away from the gas smell. Campus Safety will have either a Calvin College mechanical system technician or someone from DTE Energy come to your apartment.

Campus Safety Dispatch Gas Odor Response Plan



Record the following information: Dispatcher name _____ Date _____

Name of caller _____ Number called from _____

Time _____ Location of gas odor _____

Injuries _____

Physical Plant personnel called _____ Time _____ Response _____

Campus Safety Supervisor called _____ Time _____ Response _____

DTE called _____ Time _____ Response _____