

TO: Calvin College Dual Enrollment

FROM:

DATE: March 12, 2019

SUBJECT: Confirmation Letter for Dual Enrollment

This letter verifies that _____ approves _____ to dually enroll at Calvin College in a college course. _____ verifies that _____ meets state requirements for reimbursement of tuition up to a published amount, as outlined in Public Act 160 of 1996 (the Postsecondary Enrollment Options Act, available at <http://legislature.mi.gov/doc.aspx?mcl-Act-160-of-1996>).¹ _____ is eligible for dual enrollment because of the following reasons:

- 1) _____ does not offer an equivalent course.
- 2) _____ test scores and previous course grades demonstrate a history of academic success.
- 3) The scheduled time for _____ at Calvin College does not interfere with _____'s schedule.
- 4) _____ has permission to leave _____'s campus to attend a course at Calvin College.
- 5) _____ received sufficient information and has been counseled as to consequences of failing/not completing course.

Calvin College will not invoice the school or student any amount greater than the amount of the State's reimbursement for the first four dually-enrolled credits. Therefore, _____ agrees to pay the amount of the state's reimbursement to Calvin College.

_____ UIC is: _____

We confirm that all information is accurate.

Signed,

GUIDANCE COUNSELOR SIGNATURE

HIGH SCHOOL

PRINCIPAL'S SIGNATURE

HIGH SCHOOL

¹ Student must be enrolled in at least one course at the high school, the school must verify the five above stated conditions, and the course(s) eligible for tuition support may not be categorized as hobby, craft, recreational, physical education, theology, divinity, or religious education.